

## MINUTES

**DATE:** Tuesday, June 16, 2015

**MEETING:** Winter Park Town Council

**PLACE:** Town Hall Council Chambers

**PRESENT:** Mayor Jimmy Lahrman, Mayor Pro Tem Barbara Atwater, Councilors Jim Myers, Chuck Banks, Nick Kutrumbos, and Mike Periolat, Town Manager Drew Nelson, and Town Clerk Taryn Martin

**OTHERS**

**PRESENT:** Finance Director Bill Wengert, Town Planner James Shockey, Police Chief Glen Trainor

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Mayor Jimmy Lahrman called the meeting to order at 8:00 a.m.

Mayor Lahrman led those present in reciting the Pledge of Allegiance.

**2. Town Hall Meeting**  
*Nothing to Report.*

**3. Consent Agenda**

**3.a. Approval of June 2, 2015 Meeting Minutes**

Councilor Chuck Banks moved and Councilor Mike Periolat seconded the motion approving the Consent Agenda. Motion Carried: 6-0.

**4. Action Items**

**4.a. Special Event Permit – Winter Park Pub Summer Music**

Town Clerk Taryn Martin stated that the application is for summer music in the Winter Park Pub beer garden. Ms. Martin stated that Staff had reviewed the application and recommended approval.

Councilor Jim Myers moved and Councilor Mike Periolat seconded the motion to approve the Special Event Permit for Winter Park Pub Summer Music. Motion Carried: 6-0

**4.b. Special Event Permit – Chamber of Commerce Summer Events**

Town Clerk Taryn Martin stated that the application is for various events in Hideaway Park throughout the summer, and that a complete list could be found in the packet. Ms. Martin stated that Staff had reviewed the application and recommended approval.

Mayor Pro Tem Barbara Atwater moved and Councilor Nick Kutrumbos seconded the motion to approve the Special Event Permit for Chamber of Commerce Summer Events. Motion Carried: 6-0

**4.c. Special Event Permit – Middle Park high School Reunion at Hideaway Park**

Town Clerk Taryn Martin stated that the application was for Middle Park High School's Class of 1995 Reunion at Hideaway Park on July 25 from 12pm until 5pm. Ms. Martin stated that Staff had reviewed the application and recommended approval.

Councilor Mike Periolat moved and Mayor Pro Tem Barbara Atwater seconded the motion to approve the Special Event Permit for the Middle Park High School Reunion at Hideaway Park. Motion Carried: 6-0

**4.d. Special Event Permit – Habitat Hobble**

Town Clerk Taryn Martin stated that the application is for the annual Habitat Hobble fundraiser for Habitat for Humanity on Saturday, June 20. Ms. Martin stated that Staff had reviewed the application and recommended approval.

Councilor Mike Periolat moved and Councilor Jim Myers seconded the motion to approve the Special Event Permit for the Habitat Hobble. Motion Carried: 6-0

**4.e. Presentation of 2014 Audited Financial Statements – McMahan & Associates, LLC**

Finance Director Bill Wengert introduced Mr. Paul Backes of McMahan & Associates, LLC, the company that completed the 2014 audit in March. Mr. Backes stated that his company audits every town in Grand County as well as most towns in the Central Rockies. Mr. Backes explained the audit process and stated that the Town of Winter park does a Comprehensive Annual Financial Report, which speaks to the accuracy of the Town's financial reporting. Mr. Backes reviewed the report and stated that the Town could get through approximately eighty percent of the next year without collecting any more funds, which he stated is on the high end of the spectrum. Mr. Backes stated that sales taxes and real estate transfer taxes were largely responsible for such positive results. Mr. Backes stated that he does hundreds of government audits, and the Town's staff has every detail dialed in which he credited to the personnel. The Council thanked Mr. Backes, and Mayor Lahrman thanked Mr. Wengert for all of his hard work. Mr. Wengert stated that this is the seventh year that the Town has received a budget award. Mr. Backes stated that there are approximately eight-hundred government entities in Colorado, and only thirty receive these awards.

**4.f. Approval of the 2014 Audited Financial Statements for the Town of Winter Park, CO**

Councilor Jim Myers moved and Councilor Nick Kutumbos seconded the motion to approve the 2014 Audited Financial Statements for the Town of Winter Park, CO. Motion Carried: 6-0

**4.g. Mountain Bike Scoping Letter**

Town Planner James Shockey stated that he had received notice that the Forest Service is going through an environmental assessment of Phase Two of their project and they are seeking public comment. Mr. Shockey stated that he wished to bring it in front of Council for review and to potentially submit comments to the Forest Service. Mr. Shockey stated that two local trail groups have concerns with the trail being decommissioned and added. Mr. Shockey stated there is specific concern regarding two popular social trails on Tunnel Hill becoming downhill specific. Chamber of Commerce Director Catherine Ross stated that the Council should look to the Headwaters Trails Alliance (HTA) for recommendations, and if HTA has concerns then the Council should heed those concerns. Mr. Shockey stated that the Council can write a letter in support of HTA's comments and recommendations. After some discussion, Mayor Lahrman stated that the Council has supported HTA for a long time, and this is another opportunity to support them, and that the Council's position is to back the opinions of HTA and the Grand Mountain Bike Alliance.

Councilor Mike Periolat moved and Councilor Jim Myers seconded the motion to allow Staff to submit a letter supporting the comments of the Headwaters Trails Alliance to the Forest Service. Motion Carried: 6-0

**4.j. Rendezvous Way**

Town Planner James Shockey stated that cost estimates for the project were reviewed by the Council at their last meeting, and that Council directed Staff to look into other potential options. Mr. Shockey stated that Town engineers looked into potential parking on Lions Gate behind McDonald's and that it would be considerably cheaper as it does not involve the construction of retaining walls. Mayor Lahrman stated he is in favor of the Lions Gate Parking and asked if it was necessary to mark the spaces where people currently park on Rendezvous as 'No Parking.' Town Manager Drew Nelson stated that it was a safety issue and the Town was asked to sign the area by the Fire Department. Councilor Kutumbos asked if the business owner had any issue with the planned signs, and Mr. Shockey stated that the owner had no issue. After some discussion, the Council directed staff to pursue fifty percent of the cost of both the Lions Gate and Rendezvous projects from the property owner, and to move forward on both.

Councilor Mike Periolat moves and Councilor Jim Myers seconded the motion to direct Staff to pursue reasonable contribution from the property owner and move forward on the construction of parking spaces on Rendezvous Way and Lions Gate Drive. Motion Carried: 6-0

**4.k. Contract Approval - CivicPlus**

Town Clerk Taryn Martin stated that the Town currently utilizes free website hosting through the State and the product regularly has technical issues and a lack of support, costing valuable Staff time and not reliably getting important information to residents and guests. Ms. Martin stated that Staff reached out to three companies regarding the build and maintenance of a website and received proposals from Wick Creative and CivicPlus. Ms. Martin stated that Staff is recommending CivicPlus be awarded the contract at a cost of \$20,879 for the initial build and \$4,039 in annual support and maintenance fees, and that these costs can be accommodated in the existing 2015 Budget.

Councilor Mike Periolat moved and Councilor Nick Kutumbos seconded the motion approving a contract with CivicPlus for the website build and maintenance. Motion Carried: 6-0

**5. Progress Reports**

**5.a. Fraser Valley Recreation – Scott Ledin**

Mr. Scott Ledin stated that it is a busy time of year for the Rec District. Mr. Ledin stated that the golf course is in great condition and the Grand Classic will be taking place on Saturday and Sunday with two hundred participants expected. Mr. Ledin stated that the Sports Complex would be hosting sixty-five teams for a baseball tournament the following weekend, and that the Rec District will be hosting a vintage baseball game at the Sports Complex on July 25<sup>th</sup>.

**5.b. Grand County Water & Sanitation District #1 – Bruce Hutchins**

Mr. Bruce Hutchins stated that river flow peaked over the weekend and this year met the average. Mr. Hutchins stated that they have begun their reservoir deepening and lining project, and will be hauling material out next month. Mr. Hutchins stated that the anticipated closeout of the project is October. Mr. Hutchins stated that they are constructing an outhouse at the Vasquez water plant.

**5.c. Winter Park Water & Sanitation District – Mike Wageck**

*Not Present.*

**5.d. Winter Park Resort – Doug Laraby**

*Not Present.*

**5.e. Hideaway Junction – Mike Periolat**

*Nothing to Report.*

**5.f. Chamber of Commerce – Catherine Ross**

Chamber of Commerce Director Catherine Ross stated that the Chamber stated that Hi Note Thursdays start this week and Open Road is playing. Mrs. Ross stated that Fitness in the Park had started the week prior with seventy-five attendees for CrossFit. Mrs. Ross stated that the Chamber is preparing for Fourth of July festivities in downtown Winter Park, and Councilor Nick Kutumbos stated that he has heard nothing but positive feedback regarding the movement of the event. Mrs. Ross stated that Forest Service offices will be closed on weekends and the Chamber has written a letter addressing issues this may cause.

**6. Town Manager's Report**

Town Manager Drew Nelson stated that he had attended the Mayors, Managers, and Commissioners Meeting on Monday in Grand Lake. Mr. Nelson stated that the Highway 9 project is underway, as well as the Berthoud Pass paving project. Mr. Nelson stated that he, Mayor Lahrman, and Councilor Banks had attended the Board of County Commissioners the prior Tuesday to discuss transit plans, and that he had a meeting with First Transit that afternoon to discuss scheduling.

**7. Mayor's Report**

*Nothing to Report.*

**8. Town Council Items for Discussion**

Mayor Pro Tem Barbara Atwater stated that she would not be able to attend the meeting on July 7<sup>th</sup>.

Councilor Jim Myers moved and Councilor Mike Periolat seconded the motion to go into Executive Session in accordance with C.R.S. Title 24, Section 6, Subsection 402-4(b).

**8. Executive Session**

**8.a. Negotiations in Accordance with C.R.S. Title 24, Section 6, Subsection 402-4(b) for the Purpose Receiving Legal Advice on Potential Litigation**

Upon conclusion of the discussion, the motion was made by Councilor Mike Periolat and seconded by Mayor Pro Tem Barbara Atwater and unanimously carried to return to Regular Session. Those in attendance at that time were: Mayor Jimmy Lahrman, Mayor Pro Tem Barbara Atwater, Councilors Jim Myers, Nick Kutumbos, Chuck Banks, and Mike Periolat, Town Manager Drew Nelson, Finance Director Bill Wengert, Town Planner James Shockey, and Town Clerk Taryn Martin.

Councilor Mike Periolat stated that he had recently had discussion with Bob Fanch, who seems very excited about upcoming projects on the Sitzmark properties.

Town Manager Drew Nelson stated that he is hoping to bring the Council more information on a potential ballot issue at their July 7<sup>th</sup> meeting.

There being no further business to discuss, upon a motion regularly adopted, the meeting was adjourned at 11:00 a.m.

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The next scheduled meeting of the Town Council will be Tuesday, July 7, 2015 at 5:30 p.m.

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Taryn M. Martin, Town Clerk